



Office

- 1) Personal Financial Statement
- 2) Business Financial Statement of Condition
- 3) 3-Years Completed Personal Tax Returns (2005, 2006 & 2007)
- 4) 3-Years Completed Business Tax Returns (2005, 2006 & 2007)
- 5) 3-Years Income & Expense Statements
- 6) YTD Profit & Loss Statement (*no older than 60-days*)
- 7) 3-years Balance Sheets and YTD
- 8) Business Debt Schedule
- 9) Signed Credit Release Authorization
- 10) Business History, Management & Industry
- 11) Digital Photos of the property
- 12) 4506-T Form
- 13) Resumes on all principals, guarantors, GC's, bios
- 14) Fully completed Loan application
- 15) Copy of Rent Rolls, Leases for all tenants (*length, terms, amount, etc.*)
- 16) Copy of sales contract (*if applicable*)
- 17) Provide full description of property (*floor plans, renderings, square feet, legal description, etc.*)
- 18) Environmental Questionnaire
- 19) Appraisal (*if completed*)
- 20) Feasibility Studies